



Sedgwick County, Kansas Rural Water District 2

Rural Water District Manager

Sedgwick County Rural Water District 2, located in Valley Center, Kansas, is accepting applications for a Manager. The Manager is responsible for all administrative functions for the RWD2. The position reports to the Board of Directors. Effective performance by the Manager, in coordination with the Certified Operator and the District's accountant and auditor is essential to provide quality water service to those consumers served by RWD2.

Preferred applicants will be skilled in Excel, Word, QuickBooks, and other basic office functions. Previous experience in water resource management or water district operations, or education in a related field is preferred, but not required. The Manager is tasked with a broad range of responsibilities. Some driving is required. This is a salaried part-time position with a competitive starting base salary at \$32,000.

The job description and application form may be found at <https://sedgwickrwd2.com/documents> Please email cover letter, resume and application to water@sedgwickrwd2.com. Application and resume must be delivered **no later than close of business (4:00 pm) Monday, April 14, 2025**. For questions or additional information call 316-755-0037 (Board Vice Chair).